



Contract Committee Review Request  
MUST BE COMPLETED IN FULL

Date: 3/25/2025

Contract/Agreement Vendor:

Ink's Shaved Ice

Name of Vendor & Contact Person

inks2.0@live.com

Vendor Email Address

Ink's Shaved Ice for 7th Grade Day on May 8th

*Describe Contract (Technology, program, consultant-prof Development, etc.)*

*Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.*

ORMS 7th Grade

Reason/Audience to benefit

4/14/2025

BOE Date

\$ 600.00

Amount of agreement

Person Submitting Contract/Agreement for Review: Kristin Wylie / Oneta Ridge Middle School

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology? YES/NO

If yes, Technology Admin: NA

Leadership Team Member:

Funding Source:

893/907

Fund/Project

893.2199.682.907.1057.000.530

OCAS Coding

☐

Consent

☐

Action

Oneta Ridge Middle School would like to contract with Ink's Shaved Ice to have snow-cones during 7th Grade Day, which will be held on May 8th, 2025.

The cost will be \$600.00 and will be paid by ORMS 7th Grade activity fund.

Summary

*This area must be complete with full explanation of contract*

*The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.*

# QUOTE



## DATE

05/08/2025

Inks Shaved Ice

318 W Kenosha St

Broken Arrow, OK 74012

Inks2.0@live.com

## Quote to:

Hilary Smithee

918-259-4360

hsmithee@baschools.org

Date

Arrival time

End time

05/08/2025

1:30PM

3:00PM

ONETA RIDGE

MIDDLE

6800 E Quincy Pl

School Reward Party

200 Kids

Flavor station/ soft serve option. Include sugar free flavor upon request. Also, freeze dried candy option for kids to purchase

Total

600.00